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Government of West Bengal  
Office of the Principal

# GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in

## Criterion 6: Governance, Leadership and Management

**6.3.3 Refresher Course/Faculty Orientation or Other Programmes as per UGC/AICTE stipulated periods, as participated by Teachers' and Non-Teaching Staffs year-wise.**

### Documents

List of total number of teaching and non-teaching staff participated in Orientation Programmes, Refresher Courses, Short-Term Courses, Faculty Development Programmes (FDPs), Professional Development Programmes / administrative training programmes during the last five years



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**Total number of teaching staff participated in Faculty Development Programmes(FDP), Management Development Programmes (MDPs), Professional Development Programmes/ administrative training programmes during the last five years**

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Number	6	11	7	9	2

**Total number of non-teaching staff participated in Professional Development Programmes/ administrative training programmes during the last five years**

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Number	8	0	0	0	6

## **Changed HEI Input**

**6.3.3.1- Total number of teaching and non-teaching staff participated in Faculty Development Programmes (FDP), Management Development Programmes (MDPs), Professional Development Programmes/ administrative training programmes during the last five years**

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Number	14	11	7	9	8



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## List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during 2018-2023

Sl. No.	Year	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	2018-2019	Dr. Soumya Sundar Mati	Assistant Professor in Chemistry	Orientation Programme 125	04.02.2019 to 04.03.2019
2		Dr. Sutapa Ray	Assistant Professor in Chemistry	Online RC in Chemistry for Higher Education Faculty	01.11.2018 to 28.02.2019
3	2019-2020	Dr. Soumya Sundar Mati	Assistant Professor in Chemistry	RC in Application of Nano Sciences	25.06.2019 to 08.07.2019
4		Dr. Sudipta Chakraborty	Assistant Professor in Zoology	Interdisciplinary Refresher Course in Life Sciences	04.01.2020 to 17.01.2020
5		Dr. Nilay Kumar Maitra	Assistant Professor in Botany	Interdisciplinary Refresher Course in Life Sciences	04.01.2020 to 17.01.2020
6		Dr. Susanta Kumar Maity	Assistant Professor in Botany	RC in Emerging Areas of Life Science (IDC)	27.01.2020 to 08.02.2020
7		Dr. Monua Panja	Assistant Professor in Bengali	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
8		Mr. Inder Mukherjee	Assistant Professor in History	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
9		Ms. Shila Baske	Assistant Professor in Santali	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
10		Ms. Saranya Mukherjee	Assistant Professor in English	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
11		Mr. Sk. Md. Ismail Al Amin	Assistant Professor in Botany	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
12	2020-2021	Ms. Jayita Roy Tapadar	Assistant Professor in Anthropology	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
13		Mr. Sayantan Das	Assistant Professor in Anthropology	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
14		Dr. Monua Panja	Assistant Professor in Bengali	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
15		Ms. Shila Baske	Assistant Professor in Santali	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
16		Mr. Sk. Md. Ismail Al Amin	Assistant Professor in Botany	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
17		Mr. Inder Mukherjee	Assistant Professor in History	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020
18		Ms., Saranya Mukherjee	Assistant Professor in English	30 <sup>th</sup> Orientation Course (Online)	28.06.2020 to 17.08.2020

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Sl. No.	Year	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
19	2021-2022	Mr. Ashok Das	Assistant Professor in Bengali	FIP (Online)	07.09.2021 to 12.10.2021
20		Mr. Md. Aatur Rahaman	Assistant Professor in English	FIP (Online)	07.09.2021 to 12.10.2021
21		Mr. Debarshi Mondal	Assistant Professor in Zoology	FIP (Online)	07.09.2021 to 12.10.2021
22		Mr. Sayantan Das	Assistant Professor in Anthropology	RC in Computational Social Sciences	17.01.2022 to 30.01.2022
23		Dr. Manidip Shasmal	Assistant Professor in Zoology	2 <sup>nd</sup> FIP	28.01.2022 to 26.02.2022
24		Mr.. Aritra Samajdar	Assistant Professor in Anthropology	FIP (Online)	08.02.2022 to 12.03.2022
25		Ms.. Papiya Roy	Assistant Professor in Anthropology	FIP (Online)	08.02.2022 to 12.03.2022
26		Mr. Alauddin Seikh	Assistant Professor in History	FIP (Online)	08.02.2022 to 12.03.2022
27		Ms.. Shaymoli Majhi	Assistant Professor in Santali	FIP10	24.02.2022 to 28.03.2022
28		Mr. Hillol Khatua	Assistant Professor in Chemistry	FIP10	24.02.2022 to 28.03.2022
29	Ms. Jayita Roy Tapadar	Assistant Professor in Anthropology	RC on Recent Advances on Anthropology	12.03.2022 to 28.03.2022	
30	2022-2023	Dr. Manidip Shasmal	Assistant Professor in Zoology	RC in Synthetic Biology	16.06.2022 to 29.06.2022
31		Dr. Aritra Samajdar	Assistant Professor in Anthropology	30 <sup>th</sup> Orientation Course (Online)	20.07.2022 to 02.08.2022
32		Mr. Asok Das	Assistant Professor in Bengali	30 <sup>th</sup> Orientation Course (Online)	20.07.2022 to 02.08.2022
33		Ms. Papiya Roy	Assistant Professor in Anthropology	30 <sup>th</sup> Orientation Course (Online)	20.07.2022 to 02.08.2022
34		Mr. Md. Aatur Rahaman	Assistant Professor in English	Online RC on Human Rights	20.07.2022 to 02.08.2022
35		Mr. Debarshi Mondal	Assistant Professor in Zoology	Online RC on Human Rights	20.07.2022 to 02.08.2022





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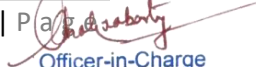
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## List of Non – Teaching Staffs attended Professional Development Programmes/administrative training programmes during 2018-19

Sl. No.	Year	Name of the Non Teaching Staff	Designation	Title of Professional Development Programmes /administrative training programmes	Dates (from-to) (DD-MM-YYYY)
1	2018-2019	Sri Ujjal Kumar Choudhury	Head Clerk	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
2		Shri Chandan Kumar Mandal	LDC	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
3		Sri. Ranjan Ghosh	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
4		Smt. Nibedita Parichha Pati	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
5		Smt. Khursida Khatun	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
6		Smt Joyanti Rani Mahapatra	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018



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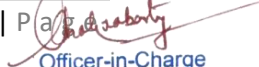
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## List of Non – Teaching Staffs attended Professional Development Programmes/administrative training programmes during 2022-23

Sl.No.	Year	Name of the Non Teaching Staff	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
7	2022-2023	Sri Sujay Nandi	UDC	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
8		Sri Jayanta Shaw	LDC	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
9		Sri Sumit Mondal	Cashier	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
10		Sri Sudipta Dey	Peon	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
11		Sri. Ranjan Ghosh	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
12		Smt. Nibedita Parichha Pati	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
13		Smt. Khursida Khatun	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
14		Mr. Sushovan Kar	Librarian	Online RC in Library and Information Science	15.03.2023 to 28.03.2023



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